

Short Written Assignment

Instructions: Write a short paragraph using at least five of the business terms you have learned in this module. Make sure the paragraph is coherent and demonstrates your understanding of the terms in a business context.

Example Paragraph One

"In our last meeting, the **agenda** was focused on improving our **ROI** to increase our overall **market share**. Each **stakeholder** presented their ideas, and we discussed how to create **synergy** within the team to achieve our goals."

Example Paragraph Two

"In our recent strategy session, the **benchmark** for success was set based on industry standards, and our **KPIs** were adjusted accordingly. The **blueprint** for the new project was also reviewed, with a focus on achieving maximum **synergy** across departments. Additionally, we discussed the upcoming **audit** to ensure all processes are compliant."

Vocabulary List for Reference

- Agenda
- ROI (Return on Investment)
- Stakeholder
- Benchmark
- Synergy
- KPI (Key Performance Indicators)
- Fiscal Year
- Blueprint
- Prototype
- Audit
- Market share

Notes:

1. Choose at least five terms from the vocabulary list you've learned in this lesson.
2. Write a paragraph that includes all five terms. Your paragraph should reflect a real business scenario, such as a meeting, project discussion, or business strategy session.
3. Ensure clarity: Make sure your paragraph is clear and that each term is used correctly in context.